



## **ANNUAL GENERAL MEETING 2020-2021**

**Sunday 31<sup>st</sup> October 2021, 12.00pm – 5.00 pm  
By Zoom**

### **DRAFT Minutes**

#### **IN ATTENDANCE:**

1. Alberto Dimarucut
2. Angela Leung
3. Ann Way
4. Barbara Eberhart
5. Brigitte Puls
6. Cath Rummery
7. Cecilia King
8. Christine de Brenni
9. Clare Etherton
10. Debbie Biripi Land
11. Donna Parker
12. E Conner Kelly
13. Eileen McDonald
14. Elise Loh
15. Elizabeth Loughlin
16. Ella Dumaresq
17. Emilia Rubio
18. Emily MacKenzie
19. Eri Mullooly-Hill Konoshi
20. Frances Ostroburski
21. Francoise Bale
22. Grace Yap-Kirk
23. Heather Hill
24. Jacquelyn Jung-Hsu Wan
25. Jan Mcconnell
26. Jane Guthrie
27. Janice Trenair
28. Judith Adcock
29. Juliette Kirkwood

30. Katherine Mandolidis
31. Kimberly Ryan
32. Laura Wong
33. Liu ChunYan (Jennifer)
34. Maeve Larkin
35. Mandy Agnew
36. Maria Sangiorgi
37. Mary Rose Nicol
38. Mary-Claude Vienet
39. Maude Gubbels
40. Meri Lucy
41. Mioi Forster-Nakayma
42. Pala Fisher
43. Robyn Price
44. Ron Exiner
45. Rose Lin
46. Rosemarie Smith Darkinjung
47. Sally Denning
48. Sandra Lauffenburger
49. Sandra P
50. Sarah dos Santos
51. Sharon Todd-Miller
52. Sue Mullane
53. Theresa Jackson
54. Tracey Nicholson
55. Verity Larraman
56. Virginia Woods
57. Yu Hsiu Ya
58. Albertine Michaels
59. Dominique Williamson
60. Jennifer Helmich
61. Lilith Zieltjes
62. Liz Loughlin

**APOLOGIES:**

Terrie-Ann Bolger  
Anne Hurst  
Katharina Lein  
Sarah McGregor  
Tony Norquay  
Alice Owen  
Natalie Poole  
Suzanne Scarrold  
Satyo Cate Sullivan  
Corinne Urquhart

**12:00pm: Opening Movement** led by Laura Houley, Ann Way, Angela Leung  
**12:10pm: Welcome and Acknowledgement of Country-** Sandra Lauffenburger,  
President

**12:20pm Minutes AGM 2019-2020 and business arising** – Secretary, Eileen McDonald

- Minutes were opened for questions.

No questions posed.

- Reminder according to the current constitution only Provisional Professional, Professional and Retired Professional members can vote.

**Motion** – Moved that the minutes form 2019-2020 minutes be accepted

**Moved:** Robyn Price **Seconded:** Connor Kelly

**Carried:** passed unanimously (with a poll vote on zoom)

### **Presentation of Annual Reports**

**12:30 pm President's Report** – Sandra Lauffenburger  
*See attached report*

**12:50pm Vice President's Report** – E. Connor Kelly

- Discussion of DTAA Processes and the importance of participation of all members

**1:20pm Finance report** - Treasurer, Robyn Price.  
*see Treasurers Report*

- Results – DTAA income has increased slightly
- Income: \$52,496
- Cost of Sales: -\$4157
- Profit: \$48,339
- To run the Association: -\$41,782
- Profit: \$6594

Additional explanation for financial figures provided:

- Online CPD events returned a consistent profit
- Focus on servicing practising members means reduced number of General Members; however, renewals rate extremely high
- Several expected large items were not invoiced by year end

Looking ahead –

- Recruit an Assistant Treasurer

- Consolidate banking into one central bank account in Australia to serve the entire membership.
- Basic Finance Training for Board Members
- Finalise and work to a budget that is aligned to the strategic plan
- Support the Communications and CPD Committees with pricing recommendations
- Continue to monitor and manage the DTAA finances responsibly.

#### Financial activities required to increase professionalism

- Appointment of a professional virtual assistant as Administrator. Contracted 8 hours/wk
- Accountant consulted for advice re financial reporting and HEMF relationship
- Reviewed fee structure to provide equity for all members and cover increased organisational costs
- Offer financial support and budgeting to CPD team

#### Comments related to Operational matters

- All expenses are either known operating costs or for specific events, need to be brought before the Board for pre-approval.
- This coming year, the website needs to be updated. We therefore need to increase our profit target to greater than 10% and may need to use savings to complete that project.
- Administration and Bookkeeping fees are contracted to a maximum amount per week/month to meet our budget requirements. We cannot afford to pay contractors for everything – volunteer hours will keep us running

Robyn opened the floor for Questions - there were none.

Sandra thanked Robyn

**Motion** – Moved that the 2020-2021 financial report be accepted

**Moved:** Connor Kelly **Seconded:** Sandra Lauffenburger

**Carried:** passed unanimously (with a poll vote on zoom)

#### **1:50pm Secretary/ Governance Report** - Eileen McDonald *see attached Governance Report*

The responsibilities and obligations of DTAA Board members were outlined and discussed.

A reminder was offered that the responsibility of the DTAA lays on the shoulders of the Board members they must understand the legal requirements.

Eileen opened up for Questions: No questions posed by members

## 2.00pm Movement Interlude –

Facilitated by Eri Mullooly-Hill Konishi, Emelia Rubio, Ella Dumaresq, and Chun Yan Liu

## 2:20pm Scope of Practice – Sue Mullane

Continuing on from the draft Scope of practice presentation made by Sue Mullane in 2020, the following information on the document requiring approval at this meeting was offered:

The Scope of Practice:

- has been developed in consultation with members and industry leaders, and through the reviews of *Scopes of Practice* sourced from other allied health professions

It communicates:

- a clear understanding of the governance, responsibilities, and accountabilities upheld by DTAA
- a framework for Australasian dance movement therapy practice that is holistic and aligned to principles of international best practice for health and wellbeing, as embraced by the World Health Organization
- the principles for therapeutic engagement as espoused by Australasian dance movement therapy practitioners

Its purpose:

- inform health care providers, educators, consumers, payers, regulators, and the general public about the profession of dance movement therapy;
- describe the professional roles and responsibilities of qualified dance movement therapists and the areas in which they may practice;
- support dance movement therapists in the provision of high-quality, evidence-informed practices with members of the community.

The Scope of Practice:

- feeds into, and is informed by, DTAA's DMT competencies, training and education standards, code of professional ethics, and supervision and continuing professional development criteria
- will be reviewed at regular intervals for currency with, and relevance to, the continued growth of our organisation

Sue Mullane opened up the floor for questions. There were none.

**Motion** – Moved that the DTAA Scope of Practice be accepted by the members of DTAA

**Moved:** Eileen McDonald **Seconded:** E. Connor Kelly

**Carried:** passed unanimously (with a poll vote on zoom)

### **2:40pm Marketing and Promotions Committee – Maeve Larkin**

Over the past year the MPC has developed a series of flyers/brochures to promote DMT for specific populations. Two versions for each population will be available on the DTAA website – one that is pitched at the general public and the other pitched for agencies and organisations. Maeve offered an example of each.

### **3:00pm Workplace Development Committee – Mioi Forster-Nakayama**

This past year the major project for the WDC was to create a submission to the NDIA for recognition as a profession providing therapeutic services. Mioi offered general information on the DTAA and the NDIS insurance scheme as well as information on the recently submitted application.

### **3.15pm DTAA AGM business - meeting closed.**

### **3.20 Tea Break** (zoom screen remained open)

### **3.30 Regathering Movement** facilitated by Maria Sangiorgi

### **3:45pm HEMF – DTAA Relationship - Convener Mandy Agnew**

HEMF Convener Mandy Agnew and President Sandra Lauffenburger signed the new HEMF Memorandum of Understanding as HEMF emerges now as an organization in their own right. This is the happy result of a year long process to create this separation and division of activities.

### **HEMF Award presentation**

**Recipient for 2021:** Fran Ostroburski

### **4:10pm DTAA Service Awards** *presented by President Sandra Lauffenburger*

**DTAA Service Award – for leading the HEMF-DTAA relationship process**

**Recipient:** Mandy Agnew

**DTAA Service Award – for developing marketing brochures for members**

**Recipient:** Maeve Larkin and Mary-Claude Vienet

**DTAA Service Award – for work on the NDIA application**

**Recipient:** Mioi Forster-Nakayama and Maria Sangiorgi

### **DTAA Leadership Award**

**Recipient:** Mioi Forster-Nakayama

**4:20pm Recognition of New practicing members 2021** – presented by Sandra Lauffenburger, Convener of Professional Membership Committee

**Provisional Professional Membership:**

Clare Apelt  
Ashleigh Berry  
Suzanne Hurley

**Professional Membership:**

Monica Anguerre	Verity Larraman
Katharina Lein	Ella Dumaresq
Doreen Lehmann	Maud Gubbels

**Clinical Supervisors**

Alberto Dimarucut  
Connor Kelly  
Jacquelyn Wan  
Sally Denning  
Kimberly Ryan  
Sandra Lauffenburger  
Tracey Nicholson  
Angela Leung  
Eileen McDonald  
Robyn Price  
Virginia Wood  
Sue Mullane  
Juliette Kirkwood

**Movement Welcome of new members led by Alberto Dimarucut (by video)**

**4:30 Handover to newly elected Executive Board for 2022-2023**

President- E Connor Kelly  
Vice President – Jan McConnell  
Secretary – Eileen McDonald  
Treasurer – Robyn Price  
President elect – Tracey Nicholson

**4:35 Comments by the new President**

**4:45 Closure of meeting**

**4.50: Closing movements** facilitated by Connor Kelly, Tracey Nicholson, and Jan McConnell

**Zoom left on for an additional 15 minutes for chat 😊**